

CHANGING TITLES OF DOCUMENTS

You will learn:

1. How to change titles of documents (Invoices)

1. Changing titles of documents

Step by step configuration.

- 1. Head to Tools \rightarrow Configuration \rightarrow Invoices
- 2. On top of the screen you will notice "Titles on bills". Here you can insert new names that will appear on documents
- 3. Having done that, save changes

Configuration		×	
Calendar	Page1 Page2 Page 3		
1 Taxes	bbreviated Business Identification Number	TAX ID	
Invoices	Invoices Advance invoice Proforma invoices Corrections Tax invoice V Advance Invoice V Proforma invoice V Credit Invoic	e v	
🥩 Meals	Receipt correction Bill		
🧒 Users	Print "Original" and "Copy" on the accounting documents		
E-mail	Invoices numeration system O Annual numeration (eg 32/A/2010) Monthly numeration (eg 32/A/7/2010)		
Layout	Automatically generate cash register receipt and disbursement after issuing a receipt		
Security	 Automatically generate cash register receipt and dispursement after issuing an invoice Obligatory cash register status confirmation after changing the user 		
🍇 Other	Automatically generate receipt after issuing an invoice Automatically issue deleting shift report on fiscal printer		
WHotel API Online synchronizatic	Default invoice prefix (1 / prefix here / 2010):		
Services	Default bill prefix (1 / prefix here / 2010): Default advance invoices prefix		
Default name for the accommodation service on the invoice ({0} - date from, {1} - date to)			
	Accommodation from {0} to {1} Product code		
Default name of advance payments on the invoice Postscript to partial positions			
	Advance payment for accomodation from {1} to {2}		
	🖻 🥵 🧶 🛎 🤣 📓 📎 <mark>3</mark> 🐁	0 🦑	
	Save	e 🔀 Cancel	

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