

Extending synchronization periods for Booking.com

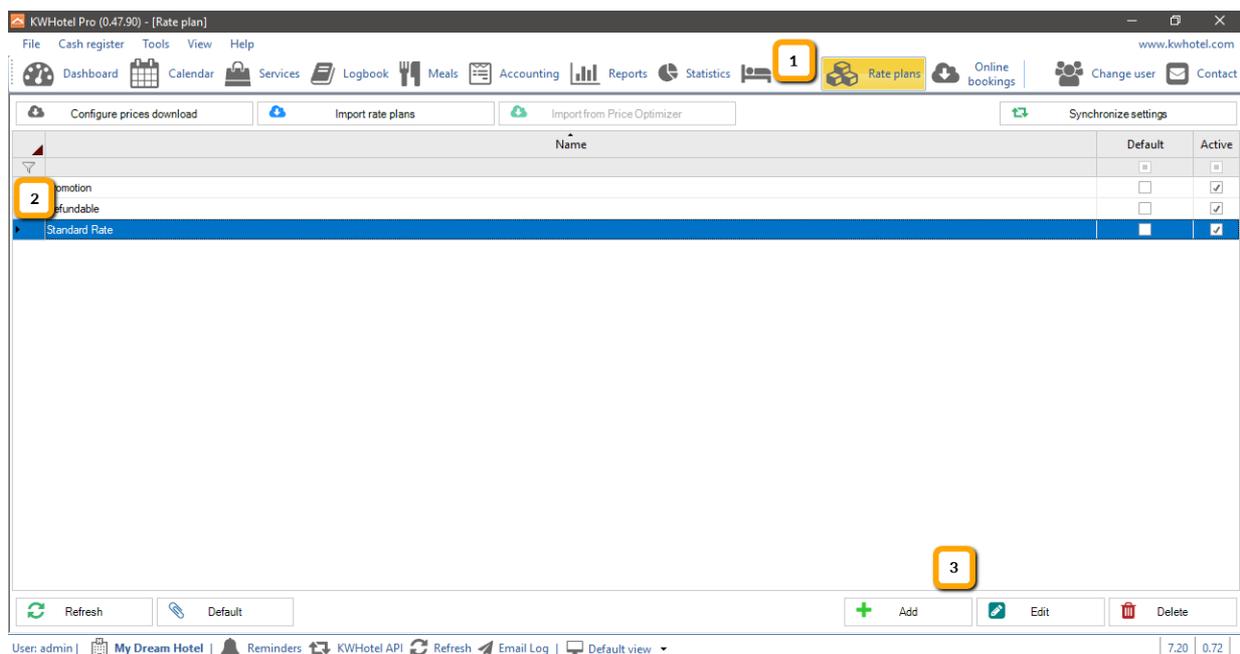
You will learn:

1. How to extend synchronization periods for Booking.com
2. How to synchronize these periods with Booking.com

1. How to extend synchronization periods

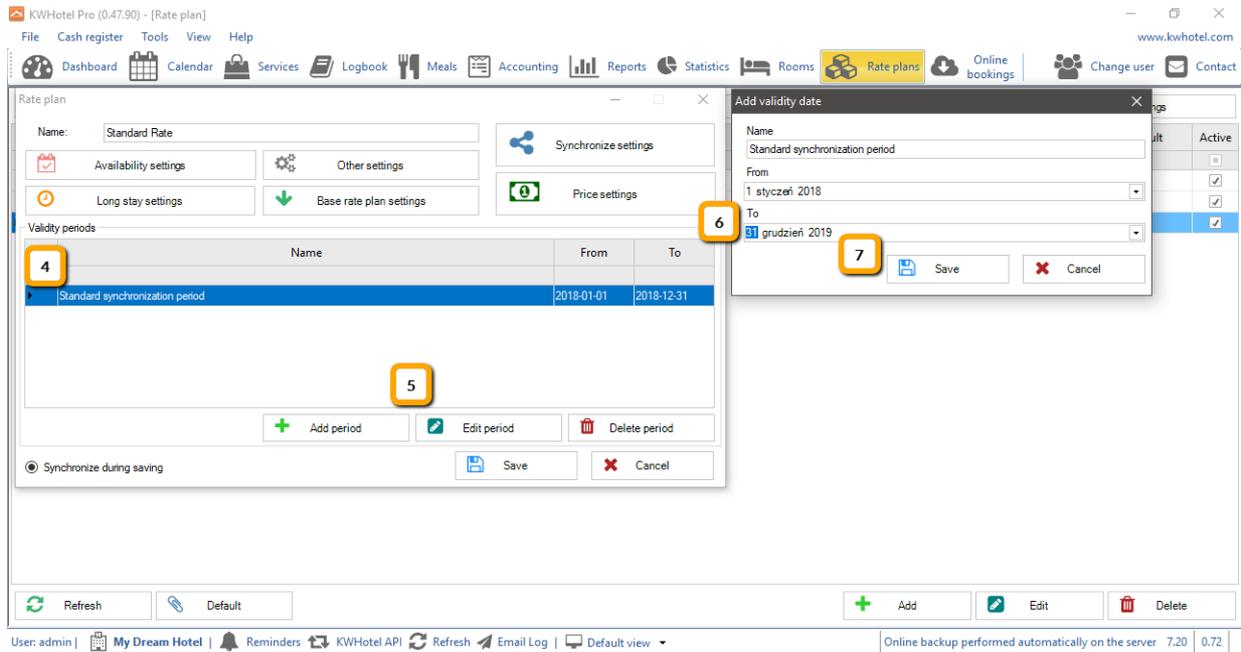
Step by step instruction on how to extend the synchronization periods:

1. Go to the "Rate plans" module
2. Select the rate plan where you wish to extend the availability synchronization period.
3. Double click on the rate plan`s name or hit the "Edit" button.

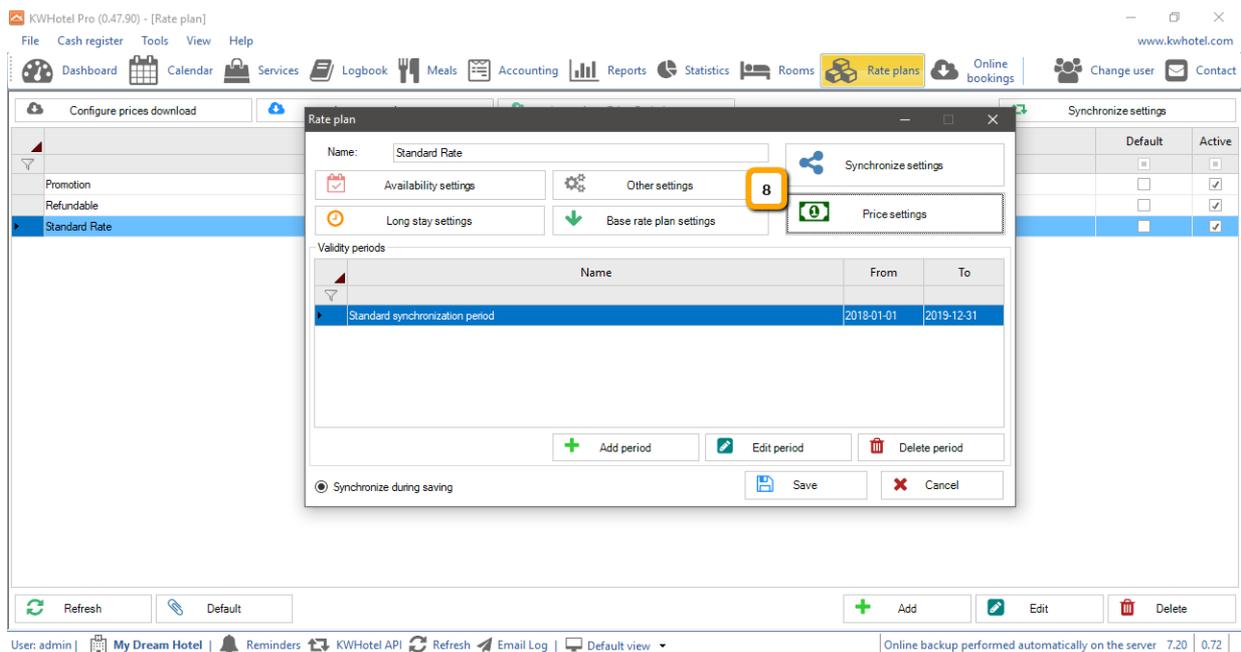


The screenshot shows the KWHotel Pro interface. The top navigation bar includes 'File', 'Cash register', 'Tools', 'View', and 'Help'. The main menu has 'Dashboard', 'Calendar', 'Services', 'Logbook', 'Meals', 'Accounting', 'Reports', 'Statistics', and 'Rate plans' (highlighted with a yellow box labeled '1'). Below the menu, there are buttons for 'Configure prices download', 'Import rate plans', 'Import from Price Optimizer', and 'Synchronize settings'. The main content area displays a table with columns 'Name', 'Default', and 'Active'. The table contains three rows: 'Promotion', 'Fundable', and 'Standard Rate'. The 'Standard Rate' row is selected and highlighted in blue, with its name also highlighted by a yellow box labeled '2'. At the bottom of the interface, there are buttons for 'Refresh', 'Default', 'Add', 'Edit', and 'Delete'. The 'Edit' button is highlighted with a yellow box labeled '3'. The status bar at the bottom shows 'User: admin | My Dream Hotel | Reminders | KWHotel API | Refresh | Email Log | Default view | 7.20 | 0.72'.

4. On the list, select the main availability period which you wish to extend.
5. Double click on the selected period or hit the "Edit period" button.
6. In the "To" field, extend the synchronization period.
7. Having extended the date, click the "Save" button.



8. Click the "Price settings" button.



9. In the newly opened window, switch view to another year (i.e. 2019)

10. Insert prices for the next year, for every synchronized room group.

Attention! It is possible to copy price periods from a previous year.

For that purpose, please use the "Copy year" option, located in the upper part of the window. In the newly opened window select the "source" year (where rates will be downloaded from) and "destination" year (where rates will be uploaded to). Now confirm your choice and rates will be inserted.

You may now modify the prices or proceed to step 11.

KWHotel Pro (0.47.90) - [Rate plan]

File Cash register Tools View Help www.kwhotel.com

Price periods

Price periods Prices per day Import prices Copy year 2019

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Room group	From	To	Base	Persons	Price	Dziecko1	Dziecko2	Dziecko3	Min	Max	Mon	Tue	Wen	Thu	Fri	Sat	Sun	Closed
DOUBLE	2019-01-01	2019-12-31	100.00	0	0.00	0.00	0.00	0.00	0	0	<input checked="" type="checkbox"/>	<input type="checkbox"/>						

10

Price wizard Correct periods Edit restrictions Add period and prices Edit prices Close Save Cancel

User: admin | My Dream Hotel | Reminders | KWHotel API | Refresh | Email Log | Default view | 5.61 | 0.84

11. Having prepared the new price periods, please click the "Save" button.

KWHotel Pro (0.47.90) - [Rate plan]

File Cash register Tools View Help www.kwhotel.com

Price periods

Price periods Prices per day Import prices Copy year 2019

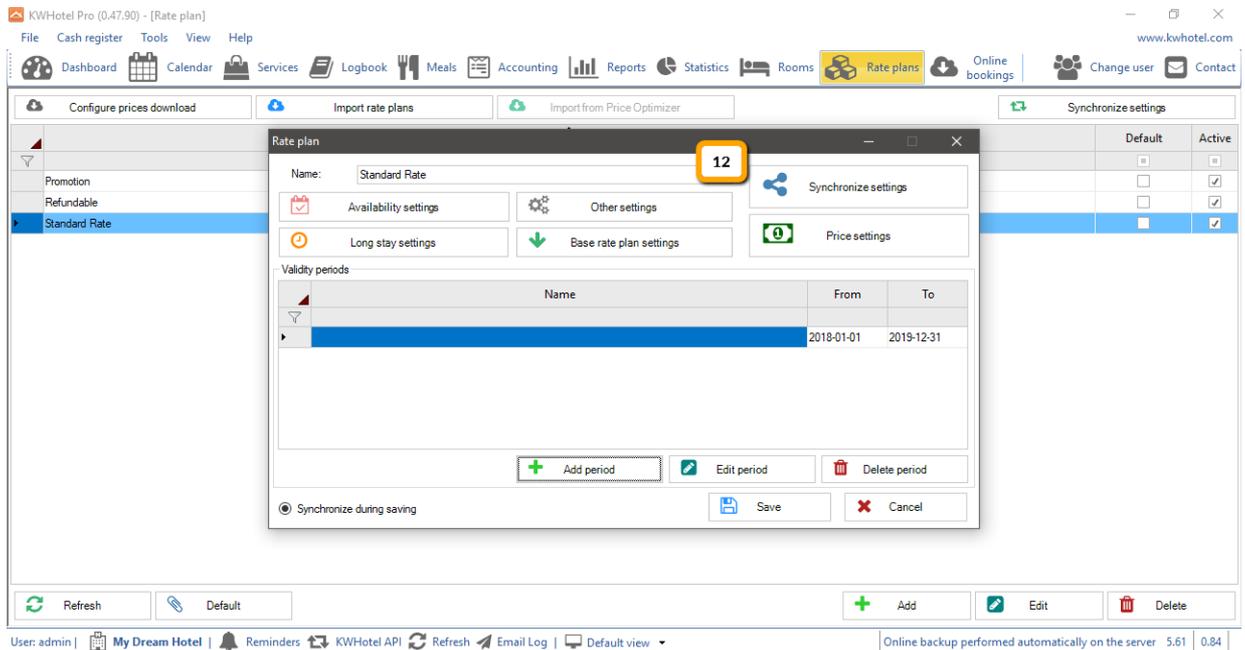
Room group	From	To	Base	Persons	Price	Dziecko1	Dziecko2	Dziecko3	Min	Max	Mon	Tue	Wen	Thu	Fri	Sat	Sun	Closed
DOUBLE	2019-01-01	2019-12-31	100.00	1	0.00	0.00	0.00	0.00	0	0	<input checked="" type="checkbox"/>	<input type="checkbox"/>						

11

Price wizard Correct periods Edit restrictions Add period and prices Edit prices Close Save Cancel

User: admin | My Dream Hotel | Reminders | KWHotel API | Refresh | Email Log | Default view | Online backup performed automatically on the server 5.61 | 0.84

12. Click the “Synchronize settings” button.

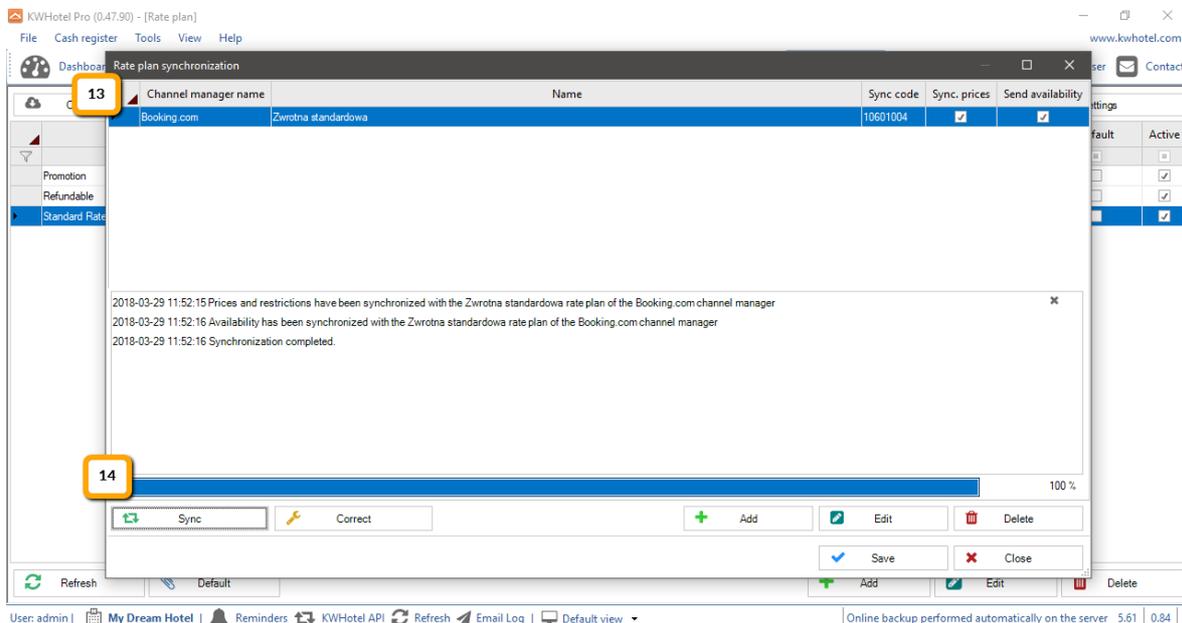


13. On the list of synchronized partners select the connection where you want to upload the newly created prices and availabilities to.

Attention! In case of Booking.com, sending availabilities should be done only for a single rate plan which will re-upload them to the remaining ones (i.e. Standard Rate). For the rest of rate plans, only rates should be uploaded to Booking.com.

The above rule applies to a single synchronization plugin (one portal). For instance if you own multiple apartments and each of them is listed on a separate Booking.com account, then on each of these accounts you will synchronize prices and availabilities with one rate plan and only prices with the remaining ones (i.e. Non Refundable).

14. Click the “Sync.” button and wait for the synchronization to finish.



Congratulations! You have uploaded availability for further periods!

If you have more synchronized rate plans in KWHotel, just repeat the above steps.

Remember that in case of Booking.com, sending availabilities should be done only for a single rate plan which will re-upload them to the remaining ones (i.e. Standard Rate). For the rest of rate plans, only rates should be uploaded to Booking.com.

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